



Catholic Education Foundation

"Helping To Alleviate Poverty"

MINUTES OF MEETING OF THE BOARD OF DIRECTORS

Held on Wednesday, March 1, 2023
Virtually Via Teams

PRESENT:

Mr. David DeSantis, Executive Director/Secretary
Ms. Breanne Bradshaw, Treasurer
Fr. John Brennan, Archdiocese
Mr. Terry Shea, Trustee
Ms. Kathy Turkington, Trustee
Ms. Joanne Belanger, Trustee, Vice-Chair
Ms. Leila Nasr-Sharifi, Support Staff Association, Chair
Ms. Sheena Cassidy, OECTA, Algonquin & Lakeshore Unit
Ms. Katherine Kritsch, C.U.P.E. LOCAL 1479
Ms. Mary Mekhaeil, Student Trustee
Ms. Marlow Slatter, Student Trustee
Mr. Peter Radley, Community

REGRETS:

Ms. Wendy Gallant, Principals/Vice-Principals Association
Ms. Amy Harder, Catholic School Council Association
Mr. Peter McEnery, Trustee

1. Opening Prayer and Welcome

Mr. David DeSantis welcomed the Directors and led the meeting with the opening prayer with special intentions for the people in Ukraine asking that we keep them in our prayers.

2. Approval of Agenda

MOVED BY: Kathy Turkington

SECONDED BY: Fr. John Brennan

THAT the Agenda as presented for March 1, 2023 be approved.

CARRIED

3. Approval of Board of Directors Meeting Minutes of October 4, 2022

MOVED BY: Fr. John Brennan

SECONDED BY: Leila Nasr-Sharifi

THAT the Minutes of the Meeting of the Algonquin & Lakeshore Catholic Education Foundation held October 4, 2022 be approved.

CARRIED

4. 1. **Appointment of Directors**

MOVED BY: Kathy Turkington

SECONDED BY: Leila Nasr-Sharifi

THAT Mr. Terry Shea, Ms. Joanne Belanger and Mr. Peter McEnery be appointed as Directors of the Algonquin and Lakeshore Catholic Education Foundation effective March 1, 2023.

CARRIED

2. **Appointment of Chair**

Mr. David DeSantis asked if there were any nominations for Chair of ALCE Foundation. Ms. Leila Nasr-Sharifi nominated herself for Chair.

MOVED BY: Leila Nasr-Sharifi

SECONDED BY: Kathy Turkington

THAT Ms. Leila Nasr-Sharifi be appointed as Chair of the Algonquin and Lakeshore Catholic Education Foundation effective March 1, 2023.

CARRIED

3. **Appointment of Vice-Chair**

Mr. David DeSantis asked if there were any nominations for Vice-Chair of the ALCE Foundation. Ms. Kathy Turkington nominated Ms. Joanne Belanger.

Ms. Belanger accepted the nomination.

MOVED BY: Kathy Turkington

SECONDED BY: Leila Nasr-Sharifi

THAT Ms. Joanne Belanger be appointed as Vice-Chair of the Algonquin and Lakeshore Catholic Education Foundation effective March 1, 2023.

CARRIED

5. **Financial Summary**

Ms. Bradshaw updated Directors on the revenue and expenditure report summary. The Statement of Financial Position as at January 31, 2023 and the Revenue and Expenditure Report Summary for the period of April 1, 2022 – January 31, 2023 were shared for information.

6. **Emergency Response Fund Update**

Ms. Bradshaw updated the Board of Directors on the status of the Emergency Response Fund for the school year 2022-2023.

7. **Foundation Investment Options**

Ms. Bradshaw provided the Board of Directors on investment opportunities for ALCE Foundation assets.

MOVED BY: Joanne Belanger

SECONDED BY: Fr. John Brennan

THAT the Board of Directors of the Algonquin and Lakeshore Catholic Education Foundation approve the investment of \$100,000 into a non-cashable Guaranteed Investment Certificate (GIC) for a fixed term of twelve months.

CARRIED

8. **Fundraising Update – 25 Year Anniversary**

Ms. Leila Nasr-Sharifi updated the Board of Directors on plans for celebrating the 25th anniversary of the Algonquin and Lakeshore Catholic District School Board. To mark this milestone, the Board is launching a special campaign to celebrate its history and to raise funds for the ALCE Foundation. The goal is to raise \$2,500 that will go directly to the Foundation. Ms. Nasr-Sharifi shared that it is important to continue raising money for the Foundation because of the amazing work it does for the Community.

9. **ALCE Foundation Logo**

The Board of Directors had a discussion around updating the ALCE Foundation Logo. Ms. Leila Nasr-Sharifi shared that she had sourced a quote from a design company the Board has worked with in the past and the funds to source the logo would come from the foundation budget.

Ms. Sheena Cassidy suggested the Committee consider putting it out to ALCDSB Schools and have a student designed logo at no cost, sharing it would be nice as it is the children's foundation.

Fr. John Brennan suggested there be parameters and guidelines for the logo and asked who would be choosing the logo from the submissions.

MOVED BY: Sheena Cassidy

SECONDED BY: Terry Shea

THAT the Algonquin and Lakeshore Catholic Education Foundation Committee solicit logo designs from students within the Board.

A friendly amendment was made.

THAT the Algonquin and Lakeshore Catholic Education Foundation Committee solicit logo designs from students within the Board and give administration the ability to create a short list of the designs that they will then send back to the Committee.

CARRIED

10. **Other Business**

Ms. Joanne Belanger suggested having ways to promote the Foundation on the next agenda. Ms. Nasr-Sharifi talked about the possibility of getting a Square interact machine which would make getting donations easier. She also suggested making the ALCE Foundation part of new staff onboarding to help create awareness and educate new staff on the importance of the foundation in the community.

11. **Next Meeting Date**

The next meeting is scheduled for Monday June 5, 2023 at 5:00 p.m.

12. **Adjournment**

There being no further business, the meeting was adjourned.

Leila Nasr-Sharifi,
Chair

Joanne Belanger,
Vice-Chair

Barb Woods
Recording Secretary