



Job Posting Number: PVP#1819-002

2019/20 Vice Principal Assessment Centre

The Algonquin and Lakeshore Catholic District School Board invites applicants to express interest in pursuing school level leadership as a Vice-Principal. Selection of candidates for the position of Vice-Principal will be a two-step process. The first step is a requirement that all candidates participate in a recent Vice-Principal Assessment Centre. Applicants interested in this initial stage are invited to submit applications as per below.

Assessment Centre Process:

1. Applications to the Assessment Centre are due January 18, 2019 by 4:00pm
2. Site visits will occur during the weeks of January 28, 2019– February 15, 2019
3. Assessment Centre Part 1 February 22nd, 2019
4. Assessment Centre Part 2 March 29th, 2019
5. Individual Candidate Feedback Meeting will be scheduled in April/May of 2019

Qualifications:

- Certificate of Qualification from the Ontario College of Teachers (OCT)
- Principal's Qualification Program Part 1 (at the time of application) and Part 2 (as of September 2019)
- Religious Education Parts I and II
- Special Education Part I (by September 2019)

Application and Requirements:

- Certificate of Qualification from the Ontario College of Teachers
- Covering Letter and updated Resume
- A recent, completed Pastoral Reference Form
- A Professional Portfolio will be required for Assessment Centre Part 1

Notes:

Please send your application package in one document quoting the job posting number in the subject line to: work@alcdsb.on.ca by Friday, January 18, 2019 at 4:00pm to the attention of Michelle Lamarche, Superintendent Officer of Human Resources.

Contact: 613-354-6257 x 492 for inquiries.

While we thank all those who have applied, only those candidates selected for an interview will be contacted. We are committed to inclusive and accessible employment practices – Please notify the above if you require an accommodation to fully participate in the hiring process.