



INTERNAL/EXTERNAL Job Posting Number: #80-18-19-IEA.LTO

Job Title: 1.0 FTE ITINERANT EDUCATIONAL ASSISTANT – SPECIAL EDUCATION

This position is a temporary position expected to last longer than 6 months and is posted under article 12.01 (a) of the CUPE collective agreement)

Job Description:

The Itinerant Educational Assistant will work as a team member in student services to support staff and students in assigned schools. Scheduling is determined by the Coordinator of Student Services and the Clinical Team Leader and is based on the identified needs of a school.

Only Those Candidates Selected For An Interview Will Be Contacted

School	Location	FTE	Assignment
To be determined	Eastern jurisdiction of the Board	1.0 FTE	Educational Assistant – Special Education – Immediately – June 28, 2019

Qualifications:

- High School Diploma plus Community College (Autism Behavioural Sciences Certificate, Behaviour Science Technology and/or Developmental Service Worker Diploma and/or Child Youth Worker Diploma and/or Social Service Worker Diploma) and/or equivalent work related experience.
- Two to three years of previous experience working with children/adolescents with learning or developmental disabilities in a formal environment.
- Valid Ontario Driver’s License (ability to travel from school to school).
- Takes initiative and works independently
- Demonstrated ability to work with in-school team designing and implementing intervention programs.
- Demonstrated ability to present information to small/large groups.
- Strong interpersonal and social skills.
- Effective verbal and written communication skills.
- Excellent organizational skills.
- An understanding of school responsibility for learner progress.
- Proven ability to deal with confidential information in a discreet manner.
- Physical ability to be able to perform the work including possible lifting of children up to 25 kg. (or 55 lb.).
- Knowledge of relevant Special Education resource tools.
- Willingness to accept technical training as required.

- Experience in alternative communication an asset.
- Experience in basic computer skills is an asset.
- Ability to function as a member of a team.

Duties will include, but are not limited to the following:

- Transitional supports for students who are new to a school
- Supporting staff in understanding the principles of positive behaviour using a whole school approach and Applied Behaviour Analysis
- Supporting inclusive opportunities for students in various school settings
- Collecting data to support planning for an individual student's success
- Supporting the in-school team in devising and implementing intervention plans in the areas of social/emotional/behaviour/self-regulation and safety
- Create resources to make the classroom environment conducive to student success
- Collect data to measure the impact of the use of teaching strategies and intervention plans to inform decisions about ongoing support
- Using the principles of Applied Behaviour Analysis to teach skills to students to foster independence
- Modeling, coaching and scaffolding strategies in order to support and build staff capacity
- Support in developing systems for continued monitoring of student success after fading out of school location.
- Performs other job related duties as assigned by the Coordinator, Student Services, Clinical Team Leader, Supervisor or Principal.

Salary/ Range:

\$21.15 - \$24.88 per hour

Application and Requirements:

- Applicants must submit a cover letter with an updated resume including details of qualifications and experience to work@alcdsb.on.ca.

Closing date:

January 15, 2019 by 4:00 p.m.

Notes: This posting is only open to permanent members of CUPE Local #1479 and temporary casual employees and external candidates.

While we thank all those who have applied, only those candidates selected for an interview will be contacted. We are committed to inclusive and accessible employment practices –

In compliance with the Accessibility for Ontarians with Disabilities (O.D.A.) the Algonquin and Lakeshore Catholic District School Board welcomes and encourages applications from people with disabilities. We will make the necessary accommodations for applicants with disabilities to support all aspects of the recruitment process. Please contact the Human Resources Department if you require assistance with any accommodations.