



EXTERNAL Job Posting Number: #42-18-19-EA.SP

Job Title: 1.0 FTE Educational Assistant – Speech Assistant

Job Description:

The Educational Assistant - Speech is responsible for the delivery of individual articulation programs as developed by the Speech/Language Pathologist. This program involves selecting and preparing materials and activities that best suit the needs of the student and work toward the goals set by the Pathologist. Liaison with School Staff, Parents, and Pathologist about the progress of the student is imperative in order to fully achieve the goals of the individual program. Communicates with parents in order to send materials, demonstrate and explain the program as delivered. Accurate records and forms are maintained for each child.

Only Those Candidates Selected For An Interview Will Be Contacted

School	Location	FTE	Assignment
Student Services	Kingston	1.0 FTE Permanent Position	Effective Date: Immediately

Qualifications:

- High School Diploma plus Community College Diploma in one or more of the following: Communication Disorders Assistant, Early Childhood Education, Behavioural Science Technologist, Child and Youth Worker and/or equivalent work related experience.
- Previous experience with Speech Program;
- On the job training;
- One to two years' experience in Child and Behavioural Development or related field;
- Valid Ontario Driver's License.
- Excellent verbal skills;
- Excellent interpersonal skills;
- Excellent time management and organizational skills;
- Excellent skills in tact and diplomacy in work with school community;
- Proven ability to work in a highly confidential manner;
- Capable of working in various settings;
- Appreciation of programming within broader school context;
- Ability to lift a minimum of 50 lbs.

Salary/ Range: \$22.07 - \$25.96 per hour

Application and Requirements:

Only applications received by **October 19, 2018 @ 4:00 p.m.** will be considered.

Applications will only be accepted at: www.applytoeducation.com.

Job Posting 2606372

Contact: Christine Farrell, Staffing Officer (Support)

Human Resources Dept.

farrell@alcdsb.on.ca

Closing date:

October 19, 2018 by 4:00 p.m.

Notes: This is an external job posting. The successful candidate must provide a Criminal Background Check (CBC) with vulnerable sector screening (current within 6 months of date of hire).

While we thank all those who have applied, only those candidates selected for an interview will be contacted.

In compliance with the Accessibility for Ontarians with Disabilities (O.D.A.) the Algonquin and Lakeshore Catholic District School Board welcomes and encourages applications from people with disabilities. We will make the necessary accommodations for applicants with disabilities to support all aspects of the recruitment process. Please contact the Human Resources Department if you require assistance with any accommodations.