



INTERNAL Job Posting Number: #40-18-19-LRA.LTO

**Job Title: TEMPORARY/UNQUALIFIED LEARNING RESOURCE ASSISTANT POSITIONS
– LONG TERM OCCASIONAL**

NOTES: The board was not able to find qualified applicants for these Positions. As such and in agreement with CUPE, the board is offering this position as an LTO for the balance of the school year. Consideration will be given to all CUPE members that have worked with and supported students. Please submit your resume to highlight your qualifications and skills accordingly.

Job Description:

The Learning Resource Assistant provides support for the growth and development of flexible, inclusive learning spaces that encourage communication, collaboration, creativity, critical thinking and inquiry. The LRA is expected to have an understanding of 21st century learning and teaching strategies and skills and how they integrate into a school environment.

Only Those Candidates Selected For An Interview Will Be Contacted

School	Location	FTE	Assignment
St. Mary C.S.	Trenton	0.8 FTE – 4 days per week	Effective: Immediately – June 28, 2019
St. Patrick C.S.	Erinsville	0.2 FTE – 1 day per week	Effective: Immediately – June 28, 2019
St. Mary C.S.	Read	0.2 FTE – 1 day per week	Effective: Immediately – June 28, 2019
St. Martha C.S.	Kingston	0.6 FTE – 3 days per week	Effective: Immediately – June 28, 2019
Holy Name C.S.	Kingston	0.4 FTE – 2 days per week	Effective: Immediately – June 28, 2019

Qualifications:

- Two-year post-secondary Library and Information Technician and/or equivalent work related experience;
- Between 6 to 9 months of relevant experience
- Experience with information and media literacy
- Previous experience with emerging technologies
- Proven ability to acquire and implement new system supported technologies in an integrated learning environment. Understand and demonstrate 21st century learning and teaching strategies and skills.
- Excellent interpersonal and communication skills. Willingness to take risks, accept professional change and take on new challenges as a life-long learner.
- Must demonstrate an ability to analyze problems and apply conflict resolution skills.
- Must be an effective worker in both a team and an independent environment, show attention to detail and demonstrate high levels of organization and time management.
- Valid Ontario Driver's License required;

Salary/ Range:

\$21.15 - \$24.88 per hour

Application and Requirements:

- Applicants must submit a cover letter with an updated resume including details of qualifications and experience to work@alcdsb.on.ca.

Closing date: October 16, 2018, by 4:00 p.m.

Notes: This posting is only open to **permanent members of CUPE Local #1479** (Unit 1). The successful candidate will agree to commit to enrolling and completing one module of either the Library and Information Technician Diploma or Library Technician Diploma through a community college which will be reimbursed by the board upon successful completion.

While we thank all those who have applied, only those candidates selected for an interview will be contacted. We are committed to inclusive and accessible employment practices – Please notify the above if you require an accommodation to fully participate in the hiring process.

In compliance with the Accessibility for Ontarians with Disabilities (O.D.A.) the Algonquin and Lakeshore Catholic District School Board welcomes and encourages applications from people with disabilities. We will make the necessary accommodations for applicants with disabilities to support all aspects of the recruitment process. Please contact the Human Resources Department if you require assistance with any accommodations.

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