

Sample Letter to Parents: Allergy Awareness

Dear (Parent/Guardian),

Please find enclosed a draft of the letter we plan to send home, with all the children in the class on

_____. If it is not satisfactory please contact the school by _____.
(date) (date)

(School Letterhead)

Date

Dear Parents/Guardians of children in _____'s classroom:
(Teacher's Name)

This is to inform you that we have a student in your child/children=s classroom who has a severe allergy to _____.

Severe allergic reactions are often associated with foods, the most common being peanuts, nuts, milk, eggs, soya, fish and shellfish. They can also be associated with bee stings and medications such as Penicillin. Allergic reactions can be so severe that eating, or even inhaling trace amounts of the foods which they are allergic to may trigger a life-threatening reaction. **Prompt emergency treatment is required.**

Although the child is aware of his/her allergy and knows what foods to avoid, all of us must do all that is required to provide this student with a safe environment. We therefore respectfully ask that you discuss this situation with your child _____.

Your cooperation in this matter is deeply appreciated.

Principal
(School Name)