



**ALGONQUIN AND LAKESHORE CATHOLIC DISTRICT SCHOOL  
BOARD SCHOOL- GENERATED FUNDS**

**CATHOLIC SCHOOL COUNCIL TRANSFER REQUEST FORM**

Enter only the amount that you want to increase or decrease the account by. Example: To increase an account from \$100.00 to \$150.00 only show \$50.00 in the Amount column. To decrease an account from \$150.00 to \$100.00 enter -\$50.00 or (\$50.00) in the Amount column. PLEASE ENSURE THAT THE TOTAL IS EQUAL TO "0".

	CSC Category Name	CSC Category #	Amount
<b>Transfer from:</b>			
<b>Transfer to:</b>			
<b>PLEASE ENSURE THAT THE TOTAL IS EQUAL TO "0".</b>			<b>Total</b>

**Authorized by:**

\_\_\_\_\_

**CSC Treasurer or CSC Chair**

\_\_\_\_\_

**Date**

\_\_\_\_\_

**School Principal**

\_\_\_\_\_

**Date**

Note: Where possible, a copy of the CSC meeting minutes confirming this transfer should be attached to the requisition.