



ALGONQUIN AND LAKESHORE CATHOLIC DISTRICT SCHOOL BOARD

ADMINISTRATIVE PROCEDURES

MULTI-YEAR STRATEGIC PLAN (MYSP) [Policy Statement: Multi-Year Strategic Plan (MYSP)]

Purpose

The Multi-Year Strategic Plan (MYSP) is developed, reviewed, monitored and adjusted annually to achieve the goals related to spiritual growth and development of students and staff; student achievement and well being; effective stewardship of Board resources; and the delivery of effective and appropriate educational programs.

References

The Algonquin and Lakeshore Catholic District School Board Mission Statement

The Education Act and Regulations

Good Governance: A Guide for Trustees, School Boards, Directors of Education and Communities

Procedures

The Multi-Year Strategic Plan (MYSP) follows an annual cyclical pattern of development, review, monitoring and adjustment. Three year goals are established under the pillars of Discipleship, Scholarship and Stewardship. Goals are supported by yearly developed strategies that are implemented, reviewed and adjusted annually in support of attaining the stated goals.

1. Development Process

- 1.1 Goals and supporting strategies are identified by Administrative Council in the February to June time frame, with input from Trustees, the Catholic School Council Association, Principals and Support Staff.
- 1.2 Draft versions of the MYSP are tabled with stakeholders during the development phase.
- 1.3 Board approval of the MYSP occurs at the June Committee and Board Meetings.
- 1.4 The MYSP is shared at the Annual August Principals' Meeting, together with EQAO data, to provide principals with the necessary information to develop aligned School Improvement Plans with staff and parents during September. Final School Improvement Plans are due to Supervisory Officers in early October.

- 1.5 The Director of Education, through Administrative Council, updates the MYSP on an ongoing basis and prepares a mid-year update to the Board of Trustees in January.
- 1.6 The year-end update on the progress towards achieving the goals is reviewed annually at the May Board Meeting.

2. Communication Process

- 2.1 The MYSP is posted on the Board website, together with updates that are posted throughout the year.
- 2.2 The Board of Trustees receives a mid-year update in January, and an annual review to assess its progress toward achieving the goals in May.
- 2.3 The Director of Education reports to the community on progress towards achieving the goals outlined in the MYSP through the “Director’s Annual Report”, the “Director’s Update” (published three times per year), and the monthly “Board Highlights”.
- 2.4 The Director of Education, through Administrative Council, references the pertinent Goal and Strategy that is being supported in reports that are tabled at Committee and Board Meetings.
- 2.5 Presentations by staff in support of an aspect of MYSP are made to the board of Trustees at the monthly Board Meetings.

Appendices

Forms

Associated Documents

Approved: April 26, 2011