



ALGONQUIN AND LAKESHORE CATHOLIC DISTRICT SCHOOL BOARD

POLICY STATEMENT

APPROVAL, REDISTRIBUTION AND DISPOSAL OF TEXTBOOKS

Rationale

It is the policy of the Algonquin and Lakeshore Catholic District School Board to provide student textbooks in support of learning in all grades, JK through Grade 12. Student textbooks will include those textbooks approved by the Canadian Conference of Catholic Bishops for Religious Education and Family Life Education studies.

It is also the policy of the Algonquin and Lakeshore Catholic District School Board to provide direction for the redistribution or disposal of textbooks and Bibles that are deemed surplus or unusable.

Guiding Principles

- All student textbooks will be selected from a list of Board or Ministry of Education approved resources.
- Courses in Religious Education and Family Life Education will be supported by textbooks approved by the Canadian Conference of Catholic Bishops in consultation with the local Ordinary.
- When new resources become available, decisions regarding purchases must be made in a timely manner, using an agreed upon set of criteria at the school and/or Board level.
- When resources are deemed surplus or unusable, processes for redistribution must include donations to charitable or non-profit organizations and distribution to students before being shredded or recycled.

References

The Education Act and Regulations
The Canadian Conference of Catholic Bishops

Administrative Procedures

Approval, Redistribution and Disposal of Textbooks

Approved: April 28, 2009