



ALGONQUIN AND LAKESHORE CATHOLIC DISTRICT SCHOOL BOARD

ADMINISTRATIVE PROCEDURES

ADULT FAITH FORMATION (Policy Statement: Adult Faith Formation)

Purpose

Recognizing that “the challenge confronting the Catholic education community is the compelling need for all of us to own our distinctive vocation in the Church” (Ongoing Adult Faith Formation, ICE, 2000), the Algonquin and Lakeshore Catholic District School Board invites the participation of all its adult members in an ongoing process of faith formation. Pivotal to the enhancement of this initiative would be the identification within all workplaces of a person to serve as a Faith Life Liaison.

References

- Mission Statement of the Algonquin and Lakeshore Catholic District School Board*
Lay Catholics in Schools: Witnesses to Faith, Congregation for Catholic Education, Vatican, 1982
The Religious Dimension of Education in a Catholic School, Congregation for Catholic Education, Vatican, 1988
General Directory for Catechesis, Congregation for the Clergy, Vatican, 1997
The Catholic School on the Threshold of the Third Millennium, Congregation for Catholic Educations, Vatican, 1997
Vatican Letter on Catholic Education, 2009
This Moment of Promise, OCCB, 1989
Fulfilling the Promise, OCCB, 1993
Character Development and the Virtuous Life: A Position Paper, Education Commission of the OCCB [now ACBO], 2008
Ongoing Adult Faith Formation, ICE, 2000
Build Bethlehem Everywhere, CCSTA, 2002
Pastoral Vision for the Archdiocese of Kingston, Archbishop Anthony Meagher, 2003
Catholic Education: Ensuring a Future, Rev. James Mulligan, 2005
Ontario Catholic School Graduate Expectations, ICE, 1999
Our Catholic Schools, OCSTA, 2007
Renewing the Vision, ALCDSB, 2007
Catholic Education: Enriching the Conversation, ALCDSB, 2009

Procedures

1. Principals of each school site will:
 - submit to their Supervisory Officer (see Appendix 1), through the Office of Religious and Family Life Education, the name(s) of (a) staff member(s), teaching or non-teaching, who welcome(s) the role of serving in their community as Faith Life Liaison before the end of September (should no staff volunteer come forward, the Principal or Supervisor shall assume the role of Faith Life Liaison);
 - incorporate into their school's annual improvement plan Catholic Character and Culture goals and strategies that support adult faith formation throughout the year and as informed by the Board Theme, the Ontario Catholic School Graduate Expectations and the Catholic virtues;
 - provide support to the Faith Life Liaison, in particular, and, in general, to all staff, as appropriate, toward the realization of any faith formation goal(s) which have been incorporated into the school improvement plan and individual Annual Learning Plans.
2. The Faith Life Liaison, in conjunction with the Principal, will:
 - assume a leadership role in terms of staff involvement in adult faith formation activities at the school level over the course of the school year;
 - attend system meetings for ongoing adult faith formation.
3. The Office of Religious and Family Life Education will support the Board's ongoing adult faith formation initiatives through:
 - the provision to schools, on a regular basis, of information, resources and opportunities for ongoing faith formation (e.g. web sites, newsletter, speakers, books) and as informed by the Board Theme;
 - serve as a liaison between the board and the local Church with regard to faith formation opportunities;
 - serve as a liaison between the Board and other relevant organizations with regard to faith formation opportunities (e.g. CARFLEO, ICE, Catholic curriculum cooperatives, Providence Spirituality Centre, post-secondary institutions);
 - annually convene a system wide workshop for Faith Life Liaisons;
 - convene other faith formation opportunities as applicable (e.g. AQ courses in religious education, liturgical workshops, Seder supper, Board Office liturgies, leadership retreats);
 - annually report to the Superintendent with regard to ongoing adult faith formation in our Board.
4. Board teaching and administrative staff who serve in a capacity at the system level will:
 - participate, as appropriate, in faith formation opportunities, as are made available;

- promote the participation of teaching and administrative personnel, as appropriate, in the Additional Qualifications Courses in Religious Education as recognized by the Ontario College of Teachers;
- promote and support the participation of staff in other relevant adult faith formation opportunities through, for example, the Office of Religious and Family Life Education, the three Ontario Catholic Curriculum Cooperatives, particularly the EOCCC, and other organizations as appropriate;
- promote amongst staff the use of relevant Professional Growth Funds to support ongoing faith formation.

Appendices

Forms

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