

Sample Letter to School Community

(School Letterhead)

Date:

Dear Parent/Guardian:

This letter is to inform you that there will be a Service/Guide Dog in our school assisting one of our students. This dog is a highly trained companion for our student, and is able to assist him/her in many of the routine activities, which may pose some challenges for him/her. Service/Guide Dogs are comparable to "Seeing Eye Dogs", and are included in every aspect of life for the handler. The dog is protected under Human Rights legislation, and as such, it has the right to be with the handler wherever he/she goes (e.g. public buildings, transportation).

There will be information sessions planned at school to integrate the dog into our school routines, and all students and staff will be instructed as to the proper procedure around the dog.

Already, the service dog has been a benefit to the student, and we look forward to a lot of growth and learning together.

As always, we respect the interests of all our students in providing a safe and effective learning environment here at *(name of school)*.

Thank you for your understanding, support, and interest.

Sincerely,

Principal

Cc: Superintendent of School Effectiveness, OSR, Classroom Teacher, Special Education Coordinator