



**MINUTES OF THE BOARD MEETING**

**HELD ON TUESDAY, NOVEMBER 27, 2018  
BOARD OFFICE, NAPANEE, ONTARIO**

A. (i) Opening Prayer

Trustee Brisbois led the Board in Prayer with special intentions for Mr. DiRocco and his family during this difficult time.

(ii) Roll Call:

Trustees:

J. Brisbois, Chair  
T. Shea, Vice-Chair  
G. Cosgrove  
T. Dall  
S. Kelly  
B. Kerby  
C. Summers  
K. Turkington  
A. Brown, Student Trustee

Administration:

M. Lamarche, Superintendent of Human Resources  
D. Giroux, Superintendent of School Effectiveness  
T. Kennedy, Superintendent of School Effectiveness  
K. Tindal, Superintendent of Finance and Business Services  
K. Shannon, Superintendent of School Effectiveness (6:00)  
T. Slack, Superintendent of School Effectiveness (6:24)  
E. Walker, Assistant to the Director of Education  
B. Davies, Assistant Controller, Plant & Planning Services  
E. Pennell, Manager, Financial Services  
B. Bradshaw, Assistant Manager, Financial Services

All trustees and administration were present with the exception of Trustee Procter, Trustee Speagle, Mr. DiRocco and Mr. Campbell, who sent their regrets.

(iii) Approval of Agenda:

***MOVER: Trustee Dall***

***SECONDER: Trustee Shea***

***THAT the Agenda be approved with the following addition:***

***A (iv) Delegation of Secretary of the Board***

***CARRIED.***

(iv) Delegation of Secretary of the Board:

As per section 208(10) of the Education Act, and as per Board by-law 10(6), I hereby appoint Michelle Lamarche as Secretary to the Board for the purpose of the Board Meeting of November 27, 2018.



(v) Declarations of Interest:

None.

B. 1. Motion to Move to Committee of the Whole Board in Private Session:

**MOVER: Trustee Kerby**

**SECONDER: Trustee Kelly**

***THAT approval be given to move to Committee of the Whole Board in Private Session.***

**CARRIED.**

2. Motion to Reconvene the Regular Meeting and Approval of the Resolutions of the Committee of the Whole Board in Private Session:

**MOVER: Trustee Cosgrove**

**SECONDER: Trustee Kelly**

***THAT approval be given to reconvene the Regular Meeting and approval of the resolutions of the Committee of the Whole Board in Private Session.***

**CARRIED**

C. Actions Items:

1. Prayer –Trustee Kelly

Trustee Kelly led the Board in prayer.

2. Reflection of System Mission Statement –Trustee Kelly

We shall acknowledge that our primary mission rests in living the call of Christ each day.

3. Welcome to Visitors and Press:

Trustee Brisbois welcomed guests to the meeting.

4. Presentations:

(a) Non-Staff:

(i) Student Trustee Presentation

Student Trustee Andrea Brown shared with Trustees some highlights of her role as Student Trustee for 2018-2019 to date. She thanked Trustees for the opportunity to meet like-minded students across the province and looks forward to what is next.



(b) Staff:

(i) Recognition to outgoing Trustees – presented by Chair & Director

On Behalf of the Algonquin and Lakeshore Catholic District School Board and Director of Education, Jody DiRocco, Ms. Lamarche thanked the Board's 5 outgoing Trustees who have served the Board and its school communities for many years and wished them all well as they move on to other endeavors. Ms. Lamarche thanked Chair John Brisbois, Trustee Sean Kelly, Trustee Brian Kerby, Trustee Gavin Cosgrove and Trustee Cathy Summers for their commitment to Catholic Education and for their service to the students and staff of the ALCDSB.

5. (a) Approval of Board Meeting Minutes and Associated Recommendations:

(i) Board Meeting of October 23, 2018:

**MOVER: Trustee Shea**

**SECONDER: Trustee Kelly**

***THAT approval be given to the Minutes and Associated Recommendations of the Board Meeting of October 23, 2018.***

**CARRIED.**

(b) Approval of Committee Meeting Minutes and Associated Recommendations:

(i) Finance and Operations Committee Meeting of November 13, 2018:

**MOVER: Trustee Dall**

**SECONDER: Trustee Summers**

***THAT approval be given to the Minutes and Associated Recommendations of the Finance and Operations Committee Meeting of November 13, 2018.***

**CARRIED.**

(ii) Issues and Directions Committee Meeting of November 13, 2018:

**MOVER: Trustee Turkington**

**SECONDER: Trustee Kerby**

***THAT approval be given to the Minutes and Associated Recommendations of the Issues and Directions Committee Meeting of November 13, 2018.***

**CARRIED**



(c) Approval of Special Meeting Minutes and Associated Recommendations:

(i) Special Board Meeting of November 13, 2018:

**MOVER: Trustee Summers**

**SECONDER: Trustee Dall**

**THAT approval be given to the Minutes and Associated Recommendations of the Special Board Meeting of November 13, 2018.**

**CARRIED.**

(ii) Special Board Meeting of November 19, 2018:

**MOVER: Trustee Kelly**

**SECONDER: Trustee Shea**

**THAT approval be given to the Minutes and Associated Recommendations of the Special Board Meeting of November 19, 2018.**

**CARRIED.**

6. Business Arising Out of the Minutes:

None.

7. New Business:

(a) Educational Programs/Services:

(i) Focusing on the Foundations of Mathematics Numeracy Strategy

Mr. Giroux reported to Trustees that on August 28<sup>th</sup>, 2018, the Ministry of Education announced funding for each School Board in Ontario around the Focusing on the Fundamentals of a Math Strategy (FFM). The Board has prepared and is implementing its Focusing on the Fundamentals of Math (FFM) plan for 2018-2019. Mr. Giroux introduced Numeracy Facilitator Katie Williamson and Special Assignment Teachers Karen Paul, Lori McCaw, Andy Paquin and Christian Webster who provided Trustees with an overview of the FFM plan.

(ii) Remembrance Day

Ms. Slack reported to Trustees that a "Day of Remembrance" service was held on Friday, November 9<sup>th</sup> at the Veterans' Section of the Cataraqui Cemetery. Students participating this year were from Archbishop O'Sullivan, St. Francis of Assisi, St. Marguerite Bourgeoys and Our Lady of Mount Carmel.



(b) Human Resources:

None.

(c) Other:

(i) 2017-2018 Audited Financial Statements

***MOVER: Trustee Kerby***

***SECONDER: Trustee Turkington***

***THAT the Board approve the Auditor's Report and the accompanying Financial Statements for the year ended August 31, 2018.***

***CARRIED.***

(ii) Audit Committee Report

Ms. Tindal reported that the Audit Committee met on November 6, 2018 and provided Trustees with an update. Ms. Tindal thanked Ms. Pennell, Ms. Bradshaw and KPMG for all their hard work getting the audit committee report ready.

(d) OCSTA Update:

None.

8. Items of Information:

(i) Special Education Advisory Committee Minutes

This item was provided for information.

(ii) Report of Catholic Character & Culture Steering Committee

This item was provided for information.

9. Pending Items:

None.

10. Correspondence:

None.



11. Chair's Report:

Trustee Brisbois shared with Trustees his background and his journey in Catholic Education. He enjoyed his time with the Board and wished everyone well.

12. Director's Report:

None.

13. Trustee Community Linkages/Comments:

Trustee Cosgrove shared that he became a trustee with the influence of his father who was a former director, that he is a product of the Board as a student and is looking forward to begin the next journey of his life with this Board as a parent.

Trustee Dall thanked everyone for his or her service and the friendships he has made over the years.

Trustee Summers expressed her great admiration for all the trustees around the table and it has been a privilege to work for the Board.

Trustee Turkington thanked everyone and wished them well and many blessings.

Trustee Kerby shared that he had learned a tremendous amount over the years with the Board and it has been a pleasure working with everyone. He thanked everyone for his or her service and wished everyone well.

Trustee Kelly reflected on the experiences he has shared and the relationships he has built within the Board. The families, teachers, students and everyone who has a role in the schools. He wished everyone well, and it has been an honour to represent the Board.

Trustee Shea shared that the Board of Trustees is rich in many ways, mostly from the administration around the table. The outgoing trustees' legacy will give the remaining trustees confidence to move forward and he thanked them for their service.



14. Adjournment:

The meeting adjourned at 7:10 p.m.

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J. Brisbois, Board Chair

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M. Lamarche, Secretary of the Board

Barb Woods  
Recording Secretary