



"Helping To Alleviate Poverty"

MINUTES OF MEETING OF THE BOARD OF DIRECTORS

Held on Wednesday, September 14, 2016
151 Dairy Avenue, Napanee

PRESENT:

MS. JOANNE BELANGER, SUPPORT STAFF ASSOCIATION
MR. GAVIN COSGROVE, TRUSTEE
MR. TOM DALL, TRUSTEE, CHAIR
MR. CHRIS HORECZY, CATHOLIC SCHOOL COUNCIL ASSOCIATION
MR. ROBERT KOUBSKY, TREASURER
MR. GREG SPEAGLE, TRUSTEE, VICE-CHAIR

REGRETS:

MR. JODY DIROCCO, EXECUTIVE DIRECTOR/SECRETARY
MR. BOB GIASSON, OECA, ALGONQUIN & LAKESHORE UNIT
MS. WENDY HAY, PRINCIPALS/VICE-PRINCIPALS ASSOCIATION
MRS. WENDI HUDSON, C.U.P.E. LOCAL 1479
MSGR. JOSEPH LYNCH
MR. GEORGE HINN, STUDENT REPRESENTATIVE
MR. PETER RADLEY, COMMUNITY

1. Opening Prayer and Welcome

The Chair, Mr. Dall welcomed the Directors and led the Directors in the opening prayer.

2. Approval of Agenda

MOVED BY: Greg Speagle

SECONDED BY: Gavin Cosgrove

THAT the Agenda as presented for September 14, 2016 be approved.

CARRIED

3. Approval of Board of Directors Meeting Minutes – April 4, 2016

MOVED BY: Chris Horeczy

SECONDED BY: Gavin Cosgrove

THAT the Minutes of the Meeting of the Algonquin & Lakeshore Catholic Education Foundation held April 4, 2016 be approved.

CARRIED

4. Treasurer's Update

Overview of Revenue and Expenditure Report Summary for the 5 month period ended August 31, 2016 was given by the Treasurer, Mr. Koubsky and reviewed with the Directors.

The report was received for information.

CARRIED

5. Emergency Response Fund Update

Mr. Koubsky reported that the Emergency Response Fund provided financial assistance during the 2015-16 school year to 106 students and their families (78 elementary and 28 secondary). The requests for assistance total \$39,912. All funds are expected to be disbursed for the 2015-16 school year.

The report was received for information.

6. 2016 Annual Director's Charity Golf Tournament

Mr. Koubsky reported that the Annual Director's Charity Golf Tournament held at Trillium Wood Golf Club, Corbyville in July 2016 was a success, raising approximately \$19,150.

7. Promoting ALCE Foundation Update

Ms. Jessica Salmon, Communications Officer provided an overview of promotional materials and strategies she was working on to promote and raise awareness of the Foundation.

Ms. Salmon indicated that a large banner has been produced and was showcased at the recent Annual Director's Charity Golf Tournament and was showcased at the Foundation meeting. Ms. Salmon has developed 'quick facts' about the Foundation that can be included in newsletters and bulletins for schools and parishes. The Communications Officer is currently working with schools to provide information on the Foundation for their websites. Ms. Salmon will be updating the message about soliciting monetary support in the United Way campaign so the message of support is more visible.

The Directors discussed possible strategies to include messages of promoting the Foundation in parish newsletters and bulletins.

Ms. Salmon indicated she is also participating on a committee that oversees the content of The Catholic Journal and there would be an opportunity to include a message about the Foundation in this publication.

Also, the Directors discussed the promotional materials and giving cards that could reside at funeral homes.

The Chair of the Foundation, Mr. Dall will continue to visit various Catholic School Councils to raise awareness about the Foundation.

Other Business

The Chair of the Foundation polled the Directors to ascertain if it was feasible to move the Foundation meetings from a 6 p.m. start to a 5 p.m. start. There was support from all members present for the change to occur.

8. Next Meeting Date

The next meeting will be held in April 2017 at 5:00 p.m. (dinner - 4:30 p.m.). Mr. Koubsky indicated that he will follow up with the Executive Director to obtain a date. Once that date has been established, the Directors will receive an email communication if that date is suitable for them.

9. Adjournment

There being no further business, the meeting was adjourned.

Tom Dall
Chair of the Board

Greg Speagle
Vice-Chair of the Board