



"Helping To Alleviate Poverty"

## MINUTES OF MEETING OF THE BOARD OF DIRECTORS

Held on Monday, April 4, 2016 6:00 p.m.  
151 Dairy Avenue, Napanee

### PRESENT:

MR. TOM DALL, TRUSTEE, CHAIR  
MS. JOANNE BELANGER, SUPPORT STAFF ASSOCIATION  
MR. JODY DIROCCO, EXECUTIVE DIRECTOR/SECRETARY  
MR. GAVIN COSGROVE, TRUSTEE  
MS. WENDY HAY, PRINCIPALS/VICE-PRINCIPALS ASSOCIATION  
MR. CHRIS HORECZY, SCHOOL COUNCIL ASSOCIATION  
MR. ROBERT KOUBSKY, TREASURER  
MR. PETER RADLEY, COMMUNITY

### REGRETS:

MR. BOB GIASSON, OECTA, ALGONQUIN & LAKESHORE UNIT  
MRS. WENDI HUDSON, C.U.P.E. LOCAL 1479  
MSGR. JOSEPH LYNCH, ARCHDIOCESE REPRESENTATIVE  
MS. DANAE O'NEILL, STUDENT TRUSTEE  
MR. GREG SPEAGLE, TRUSTEE, VICE-CHAIR

### 1. Opening Prayer and Welcome

Chair, Mr. Tom Dall welcomed the Directors and led the Directors in the opening prayer.

### 2. Approval of Agenda

***MOVED BY:*** Gavin Cosgrove

***SECONDED BY:*** Joanne Belanger

***THAT the Agenda as presented for April 4, 2016 be approved.***

**CARRIED**

3. **Approval of Board of Directors Meeting Minutes of September 15, 2015**

**MOVED BY:** Chris Horeczy

**SECONDED BY:** Gavin Cosgrove

***THAT the Minutes of the Meeting of the Algonquin & Lakeshore Catholic Education Foundation held, September 15, 2015 be approved.***

**CARRIED**

4. **Treasurer's Update**

a) **Audit Findings Report and Financial Statements for the Year ended March 31, 2015**

Mr. Robert Koubsky, Treasurer shared the Audit Findings Report and the Algonquin and Lakeshore Catholic Education Foundation's signed/bound copy of the Financial Statements that were approved at the Annual General meeting of September 15, 2015.

b) **Revenue and Expenditure Report Summary for the 12 Month Period – April 1, 2015 – March 31, 2016**

A detailed overview of the Revenue and Expenditure Report Summary for the 12 month period ended March 31, 2016 was given by the Treasurer.

c) **Emergency Response Fund Update**

The Treasurer provided a summary report on the Emergency Response Fund as at March 31, 2016.

5. **Catholic Education Week**

Mr. Jody DiRocco, Director of Education introduced Ms. Jessica Salmon, Communications Officer for the Algonquin and Lakeshore Catholic District School Board. Mr. DiRocco provided an update on Catholic Education Week which is scheduled for the first week of May. Ms. Salmon is developing a theme for fundraising promotional material that will be shared with schools and the school community.

Also, Ms. Salmon is developing a theme and promotional material for schools to raise awareness about the Foundation and also to raise funds for the Foundation.

6. **2016 Annual Director's Charity Golf Tournament – Update**

Mr. Koubsky updated the Board of Directors regarding the planning for the 18<sup>th</sup> Annual Director's Charity Golf Tournament that will be held on Thursday, July 14, 2016 at Trillium Wood Golf Club in Belleville. Details of the event were shared with the Board of Directors.

**7. Other Business**

**Foundation Awareness**

Mr. Tom Dall, Chair of the Foundation indicated over the past few months he has spoken to 12 parent councils and 60 to 70 parents regarding the Foundation and its mission. Based on his visits and the feedback he received, Mr. Dall indicated there is an opportunity to educate the broader school community about the Foundation and its mission.

The Directors had an extensive conversation regarding the need to raise awareness and what strategies could be utilized to promote the Foundation.

The Executive Director indicated that an Awareness campaign with various strategies would be developed by the Communications Officer and shared with the Board of Directors at the next meeting.

Some of the specific strategies discussed by the Directors to increase awareness about the Foundation and increase the fundraising capabilities are as follows:

- Develop and distribute promotional materials that can be shared with:
  - (i) Schools/students/parents/teachers,
  - (ii) Broader School community partners, such as Parishes, Knights of Columbus, CWL, and
  - (iii) Funeral homes.

**8. Next Meeting Date**

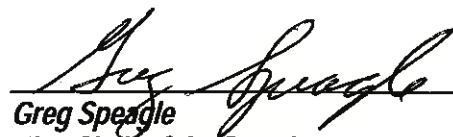
The next meeting will be held on September 14, 2016 at 6:00 p.m. Dinner is at 5:15 p.m.

**9. Adjournment**

*There being no further business, the meeting was adjourned.*



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**Tom Dall**  
**Chair of the Board**



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**Greg Speagle**  
**Vice-Chair of the Board**